



**NEW ZEALAND
IMMIGRATION**

CHECKLIST FOR **ARTS AND MUSIC FESTIVAL APPROVAL STATUS**

If your festival is applying for arts and music approval status, you must submit your proposal to Immigration New Zealand at least four weeks before your intended festival dates. Your proposal must demonstrate that the festival has been established in New Zealand for at least three years; and intends engaging at least 10 international participants (performers and/or direct support crew).

Your proposal should include the following evidence:

- Proposal Letter
- Brief biography about the festival

Evidence that the festival has been established for a minimum of three years and at least two festivals have been presented can include, but is not limited to:

- Letter of support from local council, Creative New Zealand, New Zealand Music Commission
- Trust registration documents
- Council Permits
- Event brochures
- Advertising
- Online news articles
- Ticket sales (if applicable)
- List of invited international performers/acts over previous three years

Evidence that the festival has been established for a minimum of three years and at least two festivals have been presented can include, but is not limited to:

- Letters of invitation
- Future festival planning documents

**Please submit your proposal and supporting documentation via email to:
festivalsandpromoters@mbie.govt.nz**