

March 2021

INZ 1094



Refugee Family Support Category Tier One Sponsor Registration Form

for residence in New Zealand

Who should use this form?

This form is to be used by Refugee Family Support Category tier one sponsors who were granted residence as:

- a refugee or protected person
- an Afghan interpreter
- the partner or dependent child of an Afghan interpreter who accompanied them to New Zealand.

Afghan interpreters are those who worked with the New Zealand Defence Force, the New Zealand Police or the New Zealand Special Air Service (SAS) in Afghanistan and were granted a residence class visa by the Minister of Immigration as an exception to instructions under section 72(3) of the Immigration Act 2009.

If you are sponsoring under tier two, you must complete a *Refugee Family Support Category Tier Two Sponsor Registration Form (INZ 1192)*.

Information for Refugee Family Support Category sponsors

What is the Refugee Family Support Category?

The Refugee Family Support Category allows some people who were granted residence as refugees or Afghan interpreters (or the partner or dependent child of an Afghan interpreter who accompanied them to New Zealand) to sponsor a family member and that family member's partner and dependent children for residence in New Zealand. Each year there are 300 places available.

How does the Refugee Family Support Category work?

There is a two-tier registration system with priority given to tier one sponsors who meet a high threshold of need. The process for selection is:

1. Registrations from tier one sponsors are given first access to the 300 places available per year. They are put in a queue.
2. Registrations are selected from the tier one queue until the 300 places are filled.
3. If there are more registrations in the queue than places available, there will be no more selections from the queue until places are available in the next annual period.
4. If there are fewer registrations in the queue than places available, Immigration New Zealand (INZ) will call for registrations from tier two sponsors. The tier two registrations are put into a queue.
5. If a registration is selected from the tier one or tier two queues, INZ will check if the sponsor appears to meet the registration requirements.
6. If the registration appears to meet the requirements, the family members included in the registration will be invited to apply for residence.

Bringing your family to New Zealand under the Refugee Family Support Category is a three-step process.

Step one – you register as a tier one or tier two sponsor by completing the appropriate registration form and paying a fee. The registration form contains the names of the family members that you want to bring to New Zealand.

Step two – we select your registration from the tier one or two queue and check your eligibility.

Step three – if you are eligible, your nominated family members apply for residence.

Who can be a tier one sponsor?

To be a tier one sponsor under the Refugee Family Support Category, you must:

- be in New Zealand, and
- be a New Zealand citizen, or the holder of a current residence class visa, and
- have been granted residence in New Zealand on the basis of your status as a refugee or as an Afghan interpreter (or the partner/dependent child of an Afghan interpreter who accompanied them to New Zealand), and
- be aged 18 years or over, and
- either have no 'immediate family' living lawfully and permanently in New Zealand, or be the 'sole carer' of a 'dependent relative(s)' in New Zealand and have no other 'immediate family' living lawfully and permanently in New Zealand, and
- have no other 'family member' eligible to be sponsored for residence under any other residence category, and
- have not been a successful sponsor under the Refugee Family Support Category (or Refugee Family Quota) before, and
- be an 'acceptable sponsor' for residence.

Tier one sponsors may register to sponsor any one of the following family members:

- parent, or
- grandparent, or
- grandchild, or
- uncle, or
- aunt, or
- nephew, or
- niece, or
- adult sibling, or
- adult child,

and that person's partner and/or dependent children.

That family member must not be eligible for residence under any other category of residence instructions (eg Skilled Migrant Category).

Who can be a tier two sponsor?

To be a tier two sponsor under the Refugee Family Support Category, you must:

- be in New Zealand, and
- be a New Zealand citizen, or the holder of a current residence class visa, and
- have been granted residence in New Zealand on the basis of your status as a refugee or as an Afghan interpreter (or the partner/dependent child of an Afghan interpreter who accompanied them to New Zealand), and
- be aged 18 years or over, and
- have no other 'family member' eligible to be sponsored for residence under any other residence category, and
- have not been a successful sponsor under the Refugee Family Support Category (or Refugee Family Quota) Instructions before, and
- have been a New Zealand citizen, or the holder of a current residence class visa, for at least three years immediately preceding the date your registration is lodged, and
- have spent at least 184 days in New Zealand in each of those three years, and
- be an 'acceptable sponsor' for residence.

Tier two sponsors may register to sponsor any one of the following family members:

- parent, or
- adult sibling, or
- adult child, or
- grandparent (if that grandparent is the sponsor's legal guardian);

and that person's partner and/or dependent children.

That family member must not be eligible for residence under any other category of residence instructions (eg Skilled Migrant Category).

Definitions

The **principal applicant** is the person who is declared to be the principal applicant on the residence application form and when the application is assessed, they will be assessed against the Residence Instructions criteria.

Immediate family, in relation to a sponsor, means your partner, parent, or non-dependent child.

Dependent children are children who are single and:

- aged 17 years or younger, or
- aged 18 to 20 with no children of their own, or
- aged 21 to 24, with no children of their own, and totally or substantially reliant on you or your partner for financial support, whether or not they are living with you.

Sole carer means that you have the primary responsibility for the day-to-day care of a 'dependent relative' or relatives in New Zealand, on an ongoing basis. Evidence that you are a sole carer includes, but is not limited to:

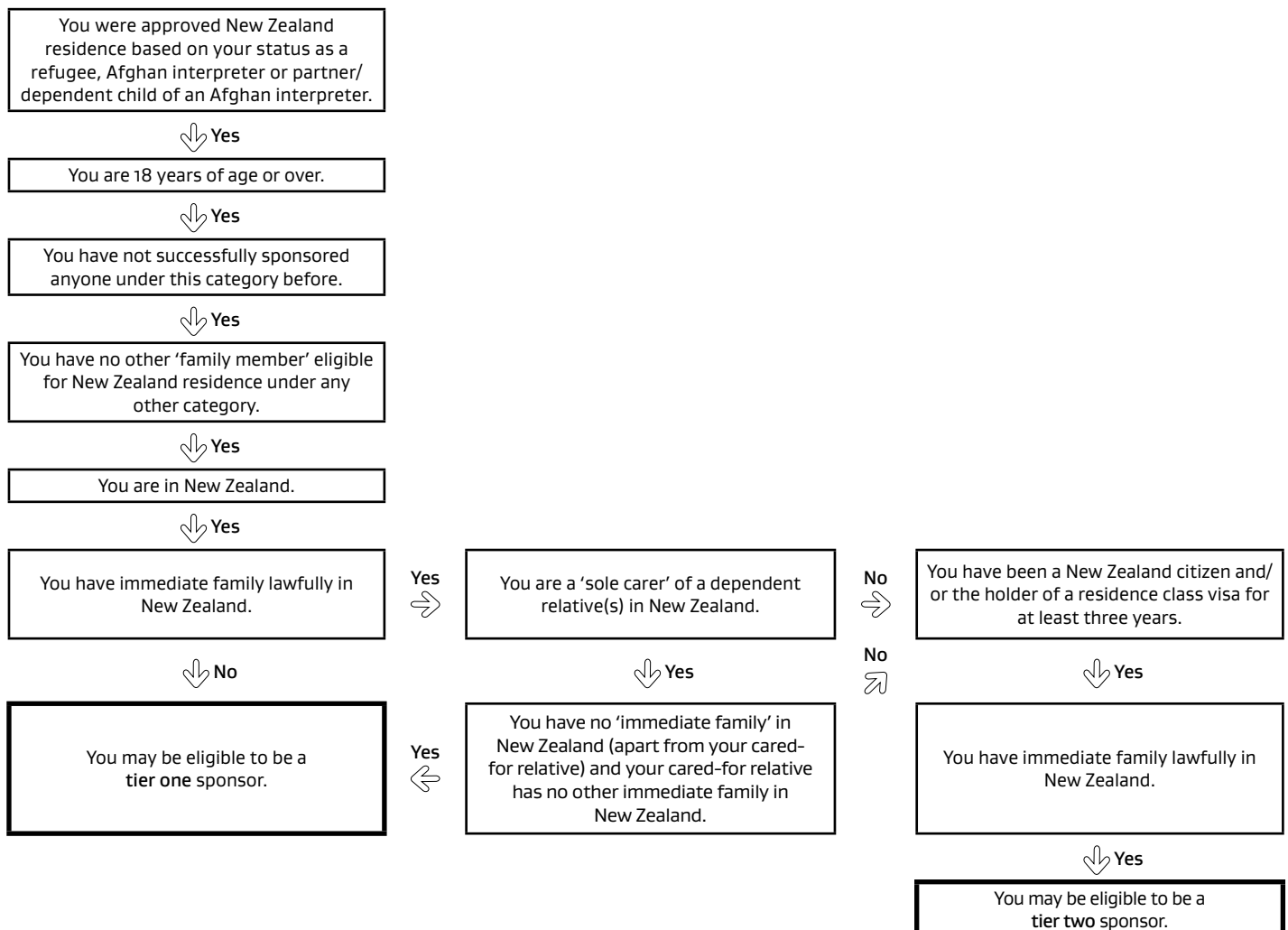
- evidence of Accident Compensation Corporation (ACC) payments made to you (where you are considered by ACC to be a provider of home help to a sick or injured relative or relatives),
- evidence from a district health board, general practitioner or other health agency which specifies you as a carer of a dependent relative or relatives,
- evidence from Work and Income that the dependent relative or relatives are on an invalid's benefit,
- any other evidence that the dependent relative or relatives are totally or substantially reliant on you for financial support whether they are living with you or not (where the dependent relative(s) are 17 years of age or younger).

Note: additional evidence may be requested.

Family member or **dependent relative** can be your partner, parent, child, grandparent, grandchild, uncle, aunt, nephew, niece, or adult sibling.

A **grandparent** is considered to be your legal guardian if your parents died before you attained the age of 20 years and your grandparent had custody and the right to control your upbringing before you attained the age of 20 years.

Check your eligibility to be a sponsor under the Refugee Family Support Category



Information for tier one and tier two sponsors

How do my family members qualify for residence under the Refugee Family Support Category?

They will only qualify for residence under the Refugee Family Support Category if:

- your registration is selected from the tier one or tier two queues; and
- they are not eligible for residence in New Zealand under any other Residence Instructions; and
- Immigration New Zealand can confirm the relationship between you and your sponsored family members; and
- they meet health and character requirements; and
- they lodge their residence application within **12 months** of Immigration New Zealand advising that the registration has been selected.

If they are in New Zealand, your family members must be lawfully in New Zealand to lodge an application under the Refugee Family Support Category.

How do I register as a sponsor?

To register as a sponsor under tier one, fill in this form and send it, along with the registration fee and other documents required, to:

Immigration New Zealand
Refugee Family Support Category
PO Box 22315
Otahuhu
Auckland 1640.

See our *Fees Guide (INZ 1028)* or our website www.immigration.govt.nz/fees for more information about current fees and payment methods, or for more information on where to submit a tier two registration.

Your registration may be refused if any of the people you have included:

- are already included in another sponsor's registration, or
- have a current residence application under any other category under consideration by INZ at the time your registration is lodged, or
- are eligible for residence in New Zealand under any other category of residence instructions, or
- are unlawfully in New Zealand at the time your registration is lodged, or
- are currently claiming refugee or protection status in New Zealand.

You must have only one registration in the tier one or tier two queues at any time. If you lodge more than one registration, the second and subsequent registration forms will not be accepted.

Your registration will be returned to you if your registration is not accepted for any of the reasons above.

Immigration Advisers Licensing Act 2007

Under the Immigration Advisers Licensing Act 2007, it is an offence to provide immigration advice without being licensed or exempt. **If your immigration adviser is not licensed when they should be, INZ will return your registration.**

For more information and to view the register of licensed advisers, go to the Immigration Advisers Authority website www.iaa.govt.nz or email info@iaa.govt.nz.

Lawyers provide immigration advice and are exempt from licensing under the Immigration Advisers Licensing Act 2007. For more information and to view the register of immigration lawyers, go to the New Zealand Law Society website www.lawsociety.org.nz.

When filling in this form, please print clearly in English using CAPITAL LETTERS.

Tear off and keep pages 1 to 4, if desired.

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Refugee Family Support Category Tier One Sponsor Registration Form

for residence in New Zealand

Section A Sponsor's details

A1 Name as shown in passport (or certificate of identity)

Family/last name

Given/first name(s)

Name used when entering New Zealand (if different)

A2 Gender Male Female

A3 Date of birth

A4 Country of birth

A5 Country/countries of citizenship

A6 Are you a New Zealand citizen? Yes No

A7 Are you a New Zealand residence class visa holder?

Yes *What date were you first granted residence in New Zealand?*

No

Section B Sponsor's contact details

B1 Your home address and telephone number

Address

Telephone

B2 Name and address for communication about this registration application

Same as **B1**, or as below

Name of contact person

Organisation name (if applicable) and address

New Zealand Business Number (if applicable)

For help search: www.nzbn.govt.nz

Telephone (daytime)

Telephone (evening)

Fax

Email

B3 Do you authorise the person stated at **B2** to act on your behalf? Yes No

B4 Do you authorise all other licensed immigration advisers or persons exempt from licensing who work for the organisation named at **B2** to act on your behalf (if applicable)?

Yes *Note: the person identified at **B2** will receive all communication from Immigration New Zealand.*

No *Only the person indicated at **B2** may act on my behalf.*

B5 Have you received immigration advice on this registration?

i You can find a definition of immigration advice at www.immigration.govt.nz/advice.

Yes *Make sure that your immigration adviser completes Section G: Immigration adviser's details.*

No

Section C Sponsor's family details

C1 Do you have any immediate family members (partner, parent, or non-dependent child) living permanently in New Zealand?

Yes *State, in the table below, their names, dates of birth, relationship to you, and their New Zealand immigration status. Continue on a separate sheet of paper if necessary.*

No

| Family name | Given names | Date of birth (DD/MM/YY) | Relationship to you | New Zealand immigration status (eg work visa holder, resident) |
|-------------|-------------|--------------------------|---------------------|--|
| | | / / | | |
| | | / / | | |
| | | / / | | |
| | | / / | | |

C2 State, in the table below, the names, dates of birth, and the relationship to you of all your family members who currently reside in New Zealand and their New Zealand immigration status. You must list any partner, children, parents, grandparents, uncles, aunts, nephews, nieces, brothers, or sisters. *(If none, please state 'none'. Continue on a separate sheet of paper if necessary.)*

| Family name | Given names | Date of birth (DD/MM/YY) | Relationship to you | New Zealand immigration status (eg work visa holder, resident) |
|-------------|-------------|--------------------------|---------------------|--|
| | | / / | | |
| | | / / | | |
| | | / / | | |
| | | / / | | |

C3 Are you the sole carer of a dependent relative(s) in New Zealand?

Yes *State, in the table below, their names, dates of birth, relationship to you, and their New Zealand immigration status. Continue on a separate sheet of paper if necessary*

No

| Family name | Given names | Date of birth (DD/MM/YY) | Relationship to you | New Zealand immigration status (eg work visa holder, resident) |
|-------------|-------------|--------------------------|---------------------|--|
| | | / / | | |
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Section D Details of person being sponsored

D1 Name of the person you wish to sponsor under the Refugee Family Support Category as shown in passport/travel document or birth certificate (if they do not have a passport or travel document)

Family/last name Given/first name(s)

D2 Their gender Male Female **D3** Their date of birth

D4 Their country of citizenship

D5 Their partnership status Married/in civil union Never married/never in civil union Partner/De facto
 Separated Engaged Widowed Divorced

D6 This person is your (tick **one** only)
 Parent Adult sibling Adult child Grandparent Uncle Aunt Nephew Niece Grandchild

D7 Their address and contact details

 Country
 Telephone (daytime) Telephone (evening)
 Fax Email

D8 List any partner and dependent children of the person you want to sponsor.

Note that any existing partner and dependent children of the person you want to sponsor who are not named in this registration will not be able to be included in the subsequent residence application under the Refugee Family Support Category. Any existing partner or dependent children of your family member will not be able to be approved if they apply for residence later under the Partnership Category or Dependent Child Category.

Note, however, that any child of your family member born or adopted after the registration was submitted may be included in the subsequent residence application. The same applies to a new spouse or partner if, for example, your family member's partner meets partnership requirements after their registration was submitted.

List names and date of birth as shown in passports (if they have one) or birth certificate (if they do not have a passport). Attach a photocopy of each person's birth certificate or identity card (if they do not have a birth certificate).

| Family name | Given names | Gender | Date of birth (DD/MM/YY) | Relationship to person named at <input type="checkbox"/> D1 | Partnership status (e.g. single, married, partner/de facto, etc.) | Country of citizenship | Country of residence | Will they be included in the subsequent residence application? Yes/No |
|-------------|-------------|--------|--------------------------|--|---|------------------------|----------------------|---|
| | | | / / | | | | | |
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| | | | / / | | | | | |

Continue on a separate sheet of paper if necessary. If no family members are included, please state 'None'.

Section E Sponsor eligibility

All sponsors must answer the following questions.

- E1** Were you granted a residence class visa in New Zealand on the basis of your status as a refugee or protected person?
 Yes No
- E2** Were you granted a residence class visa in New Zealand on the basis of being an Afghan interpreter, or the partner/dependent child of an Afghan interpreter who accompanied them to New Zealand?
 Yes No
- E3** Are you ordinarily resident in New Zealand? Yes No
- E4** Have you ever been convicted of an offence(s) under immigration law? Yes No
- E5** Have you previously breached sponsorship obligations? Yes No
- E6** Do you have an outstanding debt to the Crown or other third parties as a result of another sponsorship arrangement?
 Yes No
- E7** Have you entered insolvency procedures or been adjudicated bankrupt? Yes No
- E8** Are you liable for deportation? Yes No
- E9** Are you serving a custodial sentence or awaiting sentencing after being convicted of a crime which carries a custodial sentence?
 Yes No
- E10** Are you sponsoring this application for the purpose of receiving a financial reward or fee? Yes No
- E11** Have you sponsored anyone to come to New Zealand previously?
 Yes *Provide details in the table below.* No

Details of all people you have previously sponsored. If you are currently sponsoring someone or the sponsored person did not arrive, write 'N/A' in 'Date of arrival'.

| Name | Date of birth (DD/MM/YY) | Date of arrival (DD/MM/YY) | Date of departure (DD/MM/YY) |
|------|--------------------------|----------------------------|------------------------------|
| 1. | / / | / / | / / |
| 2. | / / | / / | / / |
| 3. | / / | / / | / / |
| 4. | / / | / / | / / |
| 5. | / / | / / | / / |
| 6. | / / | / / | / / |
| 7. | / / | / / | / / |

Section F Sponsor's declaration

This declaration must be witnessed by a person authorised to take statutory declarations, such as a Justice of the Peace, a lawyer, or a notary public. Make sure that you understand the declaration before you sign this section.

- I understand that if I make any false statements, or provide any false or misleading information, I may be committing an offence and I may be imprisoned.
- I understand the notes and questions given in this form and I declare that the information given about myself and the person(s) I wish to sponsor is true and complete.
- I understand that if I have received immigration advice from an immigration adviser and if that immigration adviser is not licensed under the Immigration Advisers Licensing Act 2007 when they should be, Immigration New Zealand will return my registration application.
- I authorise Immigration New Zealand to make any enquiries it deems necessary regarding the information provided on this form and to share information about me with other government agencies to the extent necessary to make decisions about my eligibility to be a sponsor. I also consent to any organisation providing relevant information to Immigration New Zealand about me.
- I understand that completing this sponsorship form does not mean it will be selected, or that the people I have agreed to sponsor will be granted residence.

Sponsor's undertakings

I will ensure that, for the person(s) I have agreed to sponsor in 'Section D: Details of person being sponsored', adequate accommodation is available upon their arrival in New Zealand and will continue to be available for the first 24 months of their residence in New Zealand.

I, ,
(full name of sponsor) (occupation)

of
(address)

solemnly and sincerely declare that the information supplied on this form and in the accompanying documents is true and correct, and that I will honour the sponsorship undertakings given in respect of the person(s) I have agreed to sponsor in this form at 'Section D: Details of person being sponsored'. I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Signature of sponsor

Declared at this day of 20
place date month year

before me ,
(name of person authorised to take statutory declarations) (official designation)

Contact details of person authorised to take statutory declarations. (Note: the supply of any contact details to Immigration New Zealand is optional. Any information you provide will be used for verification purposes only. Contact your nearest Immigration New Zealand office for more information, or to access or correct any information you have provided.)

Address

Telephone (daytime) Email

Signature of person authorised to take statutory declarations

Section G Immigration adviser's details

This section must be completed by the applicant's immigration adviser. If the applicant has authorised all advisers within an organisation to act on their behalf at B4, only the person named at B2 must complete this section. If the applicant does not have an immigration adviser, this section does not have to be completed.

G1 If you are a licensed adviser, please provide your licence details.

Licence type full provisional limited *List conditions specified in the register*

Licence number *Go to Section H: Declaration by person assisting the applicant*

G2 If you are exempt from licensing, tick one box below to show why you are exempt from licensing then go to Section H: Declaration by person assisting the applicant.

- I provided immigration advice in an informal or family context only, and I did not provide the advice systematically or for a fee.
- I have provided immigration advice in the course of my work (employed or volunteer) and that work exempts me from the requirement to be licensed. Indicate the reason for your exemption below.
 - Lawyer with current New Zealand practicing certificate Community Law Centre Citizens Advice Bureau
 - New Zealand Member of Parliament or staff New Zealand public servant Foreign Diplomatic/Consular

i See www.immigration.govt.nz/adviserlicensing for more information about who is exempt from licensing.

Section H Declaration by person assisting the applicant

This section must be completed and signed by the applicant's immigration adviser, or by any person who has assisted the applicant by providing immigration advice, explaining, translating, or recording information on the form for the applicant. If the applicant does not have an immigration adviser, and no one helped the applicant to fill in this form, this section does not have to be completed.

If you are not exempt under the Immigration Advisers Licensing Act 2007, it is an offence for you to provide immigration advice without holding a licence, and Immigration New Zealand will refuse to accept your client's application. More information about immigration adviser licensing can be obtained from the Immigration Advisers Authority website www.iaa.govt.nz, via email info@iaa.govt.nz or by telephone on 0508 422 422.

Name and address of person assisting applicant. Same as name and address given at B3, or as below.

| | |
|----------------------|----------------------|
| Family/last name | Given/first name(s) |
| <input type="text"/> | <input type="text"/> |

Organisation name (if applicable) and address

New Zealand Business Number (if applicable) *For help search: www.nzbn.govt.nz*

Telephone Email

I understand that after the applicant has signed this form it is an offence for me to change or add further information, or change or add any documents attached to the form, without making a statement identifying what information or material has been changed, added or attached and by whom. If I make these changes or additions, I must state on the form what they were, who made them and the reason they were made.

I understand that the maximum penalty for this offence is a fine of up to NZ\$100,000 and/or a term of imprisonment of up to seven years.

I certify that the applicant asked me to help them complete this form and any additional forms. I certify that the applicant agreed that the information provided was correct before signing the declaration.

- I have assisted the applicant as an interpreter/translator
- I have assisted the applicant with recording information on the form
- I have assisted the applicant in another way. *Specify*

- I have provided immigration advice (as defined in the Immigration Advisers Licensing Act 2007) and my details in Section G: Immigration adviser's details are correct.

Signature of person assisting

Date

About the information you provide

Immigration New Zealand collects the information about you on this form to decide whether you are eligible to be a sponsor under the Refugee Family Support Category.

Collecting the information is authorised by the Immigration Act 2009 and the Immigration Regulations made under that Act.

You are able to ask for the information we hold about you and have any of it corrected if you think it is necessary. The address of Immigration New Zealand is PO Box 1473, Wellington 6140, New Zealand. **This is not where your registration should be sent.**

For more information

If you have questions about completing the form:

- see our website www.immigration.govt.nz/contactus
- telephone our call centre on 0508 558 855 (within New Zealand).

What do I do now?

The Refugee Family Support Category tier one queue has no end date. Eligible sponsors who meet tier one requirements may register at any time.

Post your completed sponsorship registration form with the accompanying fee by secure mail to:

Immigration New Zealand
Refugee Family Support Category
PO Box 22315
Otahuhu
Auckland 1640.

Note: If any of the address details you have given in this form change, or if your circumstances change (eg you can no longer meet tier one sponsorship requirements), it is important that you advise Immigration New Zealand immediately.

Section I Paying your registration fee

See our *Fees Guide (INZ 1028)* or our website www.immigration.govt.nz/fees for more information about current fees and payment methods.

Your registration fee

Amount you are paying:

NZ\$

Application number
(office use only)

Preferred methods of payment

We recommend that you use one of the following methods of payment for better security and faster processing:

Bank cheque/bank draft

Credit card (choose **one**)

Mastercard Visa

Name of cardholder

Card number

CVC/CVV number

Note: your CVC/CVV number is the three-digit number found on the signature strip on the back of your credit card.

Expiry date

Signature of cardholder

Date

Our New Zealand offices do not accept cash.

We do not accept money orders.



Application checklist

| | | |
|---|--|--------------------------|
| OFFICE USE ONLY | <p>If you fail to meet any of the following requirements your registration form may be returned to you.</p> <p>For speed of registration processing and document security, we recommend that you provide certified true photocopies instead of original documents. Please note that certified true copies WILL NOT be returned.</p> | |
| <input type="checkbox"/> | I have completed and signed the registration form and had it witnessed by a person authorised to take statutory declarations. | <input type="checkbox"/> |
| <input type="checkbox"/> | I have included the correct registration fee. | <input type="checkbox"/> |
| <input type="checkbox"/> | <p>I have attached evidence of my immigration status in New Zealand.</p> <p>Evidence that you are a New Zealand citizen can be:</p> <ul style="list-style-type: none"> • a valid New Zealand passport; or • a certificate of New Zealand Citizenship; or • a recent official statement of citizenship from the Department of Internal Affairs. <p>Evidence that you are a New Zealand resident can be a current New Zealand residence class visa in your passport or travel document.</p> | <input type="checkbox"/> |
| <input type="checkbox"/> | I have attached certified copies of birth certificates or identity cards for the principal nominee, any partner and dependent children included in this registration form. | <input type="checkbox"/> |
| <input type="checkbox"/> | (If applicable) I have attached evidence that I am a sole carer. | <input type="checkbox"/> |
| <input type="checkbox"/> | If you have changed your name, attach a statutory declaration certificate of this name change. | <input type="checkbox"/> |
| <input type="checkbox"/> | If you have received immigration advice on this application – ensure Sections G and H have been completed. | <input type="checkbox"/> |
| <p>Note: If you are aged between 18 and 24 years, you must satisfy an immigration officer that you will be able to meet the undertakings in this form.</p> | | |

Please note: If you are sponsoring under tier two, you must complete a *Refugee Family Support Category Tier Two Sponsor Registration Form (INZ 1192)*.