

December 2025

INZ 1397



# Business Investor Work Visa

## Change of business during the Operating stage

Variation of conditions to change business type

Please download a copy of this form from our website each time to ensure you get the current version.

[www.immigration.govt.nz](http://www.immigration.govt.nz)

### When to use this form

Use this form if you hold a Business Investor work visa and wish to change the type of business you are actively involved in operating.

The type of business is a broad description of the kind of business you are operating (for example, *Cafes and Restaurants or accomodation and Food Services*).

You do not need to apply to vary your visa conditions if you are changing your business location or name but will continue to operate the same type of business.

You may change your business type once only.

Where a Business Investor work visa is varied the period required to successfully operate the business will begin from the date the Business Investor work visa holder begins operating the business under the varied conditions.

You may not change your business type if you have been granted a further Business Investor work visa ('Renewal').

### How to complete this form

Print clearly in English using CAPITAL LETTERS.

Provide the evidence required in Section G.

Provide copies of documents. Do not provide original documents.

If we require original documents, we will contact you.

If you have questions about completing the form:

- See our website [www.immigration.govt.nz/contactus](http://www.immigration.govt.nz/contactus)
- Telephone our call centre on 0508 558 855 – (within New Zealand)

### Where to send this form?

#### Postal address

Immigration New Zealand  
PO Box 76895  
Manukau City  
Auckland 2241  
New Zealand

#### Courier address

Immigration New Zealand  
DX Box: EP71514  
20 Fairfax Avenue  
Penrose  
Auckland 1061  
New Zealand

## Immigration Advisers Licensing Act 2007

Under the Immigration Advisers Licensing Act 2007 it is an offence to provide immigration advice without being licensed or exempt. If your immigration adviser is not licensed when they should be, Immigration New Zealand will refuse to accept or will decline your application.

For more information and to view the register of licensed advisers, go to the Immigration Advisers Authority website [www.iaa.govt.nz](http://www.iaa.govt.nz) or email [info@iaa.govt.nz](mailto:info@iaa.govt.nz). Lawyers provide immigration advice and are exempt from licensing under the Immigration Advisers Licensing Act.

For more information and to view the register of immigration lawyers, go to the New Zealand Law Society website [www.lawsociety.org.nz](http://www.lawsociety.org.nz)

### Section A Personal details

#### A1 Name as shown in passport

Family/last name:

Given/first name(s):

#### A2 Date of birth: / /

#### A3 Country of citizenship:

#### A4 Passport details:

Number:  Expiry date: / /

#### A5 Your New Zealand residential address:

Telephone (daytime):  Telephone (evening):

Email:

#### A6 Name and address for communication about this application.

Same as address at  A5, or  as below

Name of contact person:

Organisation name (if applicable):

New Zealand Business Number (if applicable)  For help search: [www.nzbn.govt.nz](http://www.nzbn.govt.nz)

Telephone (daytime):  Telephone (evening):

Email:

#### A7 Do you authorise the person stated at A6 to act on your behalf?

Yes  No

#### A8 Do you authorise all other licensed immigration advisers or persons exempt from licensing who work for the organisation named at A6 to act on your behalf?

Yes *Note: the person identified at  A6 will receive all communication from Immigration New Zealand.*

No *Only the person indicated at  A6 may act on your behalf.*

**A9** Have you received immigration advice on this request?

**i** You can find a definition of immigration advice at [www.immigration.govt.nz/advice](http://www.immigration.govt.nz/advice).

Yes *Make sure that your immigration adviser completes Section E: Immigration adviser's details.*

No

## Section B Fit and proper person requirements

**B1** Since the date of your original Business Investor Work Visa application [or since your original Business Investor Work Visa was granted], have all businesses you have significant influence over complied with all immigration employment and taxation laws? *Significant influence includes, but is not limited to, control of management and administrative functions when acting as a director or senior manager.*

Yes  No *(provide details)*

**B2** Since the date of your original Business Investor Work Visa application (or since your original Business Investor Work Visa was granted), have you been investigated by the serious Fraud Office or the New Zealand Police for any offences arising in the course of, or resulting from, business dealings?

Yes *(provide details)*  No

**B3** Since the date of your original Business Investor Work Visa application [or since your original Business Investor Work Visa was granted], have you been involved in any business fraud or financial impropriety in any country?

Yes *(provide details)*  No

## Section C Business type

**C1** Provide full details of the current business you are actively involved in operating

New Zealand Business Number (if applicable)  *For help search: [www.nzbn.govt.nz](http://www.nzbn.govt.nz)*

Legal name (current):

Trading name (current):

Physical address (current):

Postal address (if different than the physical address):

What is the current Business Industry Classification (BIC) for your business

BIC code:  *For example: M697020*

BIC description:  *For example: Veterinary hospital*

*For help search [www.businessdescription.co.nz](http://www.businessdescription.co.nz)*

**C2** Provide full details of the proposed changes to the type of business you are actively operating

New Zealand Business Number (if different)  For help search: [www.nzbn.govt.nz](http://www.nzbn.govt.nz)

Legal name (if different):

Trading name (if different):

Physical address (if different):

Postal address (if different than the physical address):

What is the proposed Business Industry Classification (BIC) for your business

BIC code:  For example: M697020

BIC description:  For example: Veterinary hospital

For help search [www.businessdescription.co.nz](http://www.businessdescription.co.nz)

**C3** Enter a description of the business activity, including:

- Type of Business
- List the services provided or goods sold
- Market niche or specialty
- Customer base
- Number of branches/offices and locations
- List parent, subsidiary or connected businesses, if applicable
- Any other information about the business you are intending to purchase you would like INZ to consider when assessing your application

**C4** Why are you proposing to change the type of business you are operating?

**C5** Is the business an excluded business or engages in any exclude activity?

*Excluded businesses include:*

- Franchises
- Convenience stores
- Discount/value stores
- Fast-food outlets
- Businesses operating from a residential address
- Businesses offered for sale by or on behalf of a licenses immigration advisor
- Labour-hire companies

*Excluded business activity includes:*

- Providing immigration advice
- Gambling
- Manufacturing tobacco or other nicotine-based products (including vaping)
- Adult entertainment
- Drop-shipping (send products directly from a supplier to a customer)

*This includes generating revenue directly from the business activity; or having operational control over the business activity; or actively participating in the production, sales or service delivery of the business activity.*

Yes, the business is excluded    No, the business is not excluded

**C6** Can you confirm that the proposed business is not any of the following businesses:

- convenience store
- discount/value store
- fast food outlet
- franchised business

Yes    No (provide details)

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**C7** Can you confirm that the business will not be operating from a residential address?

Yes    No (provide details)

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**C8** Is the business currently employing at least 5 people in full time equivalent positions, excluding the owner/s and family members?

Yes    No (provide details)

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**C9** To be granted a variation of conditions you must be actively involved in operating the proposed business.

Describe how you will be involved in the proposed business.

What is your proposed role/position in the proposed business?

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**C10** What are your proposed duties and responsibilities in the proposed business?

*Note: You must be actively involved in the business. Actively involved means participating in the day-to-day operations, decision making, and strategic planning of the business.*

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**C11** Do you have occupational registration if it is required to work in or operate the business?

Yes    No, I do not require occupational registration (provide details)

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## Section D Declaration

I have provided true and correct answers to the questions in this form.

I understand that if I make any false statements, or provide any false or misleading information, or have changed or altered this form in any way, my application may be declined, or I may become liable for deportation.

I understand that if I have received immigration advice from an immigration adviser and if that immigration adviser is not licensed under the Immigration Advisers Licensing Act 2007 when they should be, Immigration New Zealand will refuse to accept or will decline my application.

I authorise Immigration New Zealand to make any necessary enquiries about information on this form and/or accompanying documentation.

I authorise any agency whether in New Zealand or overseas, including but not limited to border or immigration agencies, education providers, financial institutions, foreign embassies, government authorities, healthcare providers, police or other law enforcement agencies, that holds information (including personal information) related to information on this form and/or accompanying documentation to disclose that information to Immigration New Zealand so that they can:

- make a decision on this application.
- answer enquiries about my immigration status once my application has been decided.

I understand that the information provided in this form may also be anonymised and used for survey or research purposes.

I understand that:

- an immigration officer will assess the nominated business solely to determine whether the Business Investor Work Visa Instructions are met; and
- the granting of any visa based on that nominated business is not an endorsement of the business or guarantee of its success by the New Zealand Government; and
- if I do proceed to purchase the nominated business or a proportion of ownership in the nominated business, it is entirely at my own risk.

I have provided all the documents required by the checklist at Section G.

Signature of submitter: \_\_\_\_\_ Date:  /  /

## Section E Immigration adviser's details

**This section must be completed by the applicant's immigration adviser. If the applicant has authorised all advisers within an organisation to act on their behalf at , only the person named at  must complete this section.**

**E1** If you are a licensed adviser, please provide your licence details.

Licence type:  full  provisional  limited. *List conditions specified in the register.*

\_\_\_\_\_

Licence number:  \_\_\_\_\_

**E2** If you are exempt from licensing, tick one box below to show why you are exempt from licensing then go to Section F: Declaration by person assisting the applicant.

- I provided immigration advice in an informal or family context only, and I did not provide the advice systematically or for a fee.
- I have provided immigration advice in the course of my work (employed or volunteer) and that work exempts me from the requirement to be licensed. Indicate the reason for your exemption below.
- Lawyer with current New Zealand practicing certificate  Community Law Centre
- Citizens Advice Bureau  New Zealand Member of Parliament or staff  New Zealand public servant
- Foreign Diplomatic/Consular

See [www.immigration.govt.nz/adviserlicensing](http://www.immigration.govt.nz/adviserlicensing) for more information about who is exempt from licensing.

## Section F Declaration by person assisting the applicant

This section must be completed and signed by the applicant's immigration adviser, or by any person who has assisted the applicant by providing immigration advice, explaining, translating, or recording information on the form for the applicant. If the applicant does not have an immigration adviser, and no one helped the applicant to fill in this form, this section does not have to be completed.

Name and address of person assisting the applicant  Same as name and address given at **A6**, or  as below

Family/last name:

Given/first name(s):

Organisation name (if applicable) and address:

New Zealand Business Number (if applicable):

For help search: [www.nzbn.govt.nz](http://www.nzbn.govt.nz)

Telephone:

Email:

I understand that after the applicant has signed this form it is an offence for me to change or add further information or change or add any documents attached to the form, without making a statement identifying what information or material has been changed, added or attached and by whom. If I make these changes or additions, I must state on the form what they were, who made them and the reason they were made.

I understand that the maximum penalty for this offence is a fine of up to NZ\$100,000 and/or a term of imprisonment of up to seven years.

I certify that the applicant asked me to help them complete this form and any additional forms. I certify that the applicant agreed that the information provided was correct before signing the declaration.

I have assisted the applicant as an interpreter/translator

I have assisted the applicant with recording information on the form

I have assisted the applicant in another way. Specify

I have provided immigration advice (as defined in the Immigration Advisers Licensing Act 2007) and my details in Section E: Immigration advisers details are correct.

Signature of person assisting the applicant

Date

## About the information provided

Immigration New Zealand collects the information about you on this form to decide whether you are eligible to vary the condition of your Business Investor work visa to change the type of business you are actively involved in operating. We may also use the information to contact you for research purposes or to advise you on immigration matters.

Collecting the information is authorised by the Immigration Act 2009 and the Immigration Regulations made under that Act. You do not have to provide the information, but if you do not we are likely to decline your application.

### Deciding whether you are eligible to board a flight to New Zealand

The information we collect may also be used to determine whether you are allowed to board a flight to New Zealand.

We will not share your personal information with airline check-in agents; however, we will send a boarding message to the airline check-in agent based on the information you have provided in this form.

Immigration New Zealand may also share the information you have provided with other government agencies that are entitled to it by law, or with other agencies (as you have agreed in the declaration).

You are able to ask for the information we hold about you and have any of it corrected. The address of Immigration New Zealand is PO Box 1473, Wellington 6140, New Zealand. This is not where your application should be sent.

### Other documents we may need or you may wish to send

We may ask for additional documents or information so that we can consider it with this application. You may wish to send other documents or information so that we can consider it with this application. Send photocopies only (not original documents), as these documents will not be returned to you. If we need to see an original document, we will ask you to produce it later.

## Section G Request checklist

Office Use only	Information and documents you must supply	Check list
<input type="checkbox"/>	I have completed the application form.	<input type="checkbox"/>
<input type="checkbox"/>	I have provided the application fee.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached passports or travel documents (original or certified)	<input type="checkbox"/>
<input type="checkbox"/>	I have attached evidence of professional or occupational registration, if required.	<input type="checkbox"/>
<input type="checkbox"/>	I have attached evidence that the business employs at least 5 people in full time equivalent permanent positions (for example an organisational chart of the nominated business, anonymised employment agreements and job descriptions for the employees, anonymized employee pay-as-you-earn (PAYE) tax records)	<input type="checkbox"/>

## Returning your documents

Please return documents to me by secure post at the address given at:

- A5
- A6
- C1

## For more information

If you have questions about completing the form:

- see our website [www.immigration.govt.nz/contactus](http://www.immigration.govt.nz/contactus)
- telephone our call centre on 0508 558 855 (within New Zealand).

## Section H

## Paying your application fee

To find out how much you will need to pay, see [www.immigration.govt.nz/fees](http://www.immigration.govt.nz/fees). We will contact you directly to obtain payment after receiving your application. Please note that your application is not complete until any applicable fee has been paid.

### Your application fee

Amount you are paying:

Amount

Currency

(e.g. NZD, USD, RMB)

Application number:

(office use only)

### Preferred methods of payment

We recommend that you use one of the following methods of payment for better security and faster processing:

Bank draft

Credit card (choose one)

Mastercard  Visa

SWITCH card (UK only)  SWITCH card issue number

Name of cardholder

Card number

Expiry date  /  /

Signature of cardholder

Date  /  /

**We do not accept money orders or cash.**





**Te Kāwanatanga o Aotearoa**  
New Zealand Government