



Immigration Adviser Details

Supplementary form for providing immigration adviser details



Who should use this form?

You should use this form if:

- you are changing your immigration adviser after your application has been acknowledged by Immigration New Zealand, or
- you are changing the name and address for communication about your application, or
- you are an immigration adviser submitting an application for your client on an old version of an Immigration New Zealand form which does not include the section 'Immigration Adviser Details'.

When filling in this form, please print clearly in English using **CAPITAL LETTERS**.

Section A Immigration application details

A1 Immigration application type

A2 Principal applicant's name as shown in passport
 Family/last name

 Given/first name(s)

A3 Principal applicant's date of birth

A4 Principal applicant's gender Male Female

Section B Contact details

B1 Name of your previous immigration adviser no longer acting on your behalf (if applicable).

Family/last name

Given/first name(s)

Company name or organisation (if applicable)

B2 Previous immigration adviser's licence number (if applicable)

B3 Name and address for communication about your application.

Name

Address

Telephone (daytime)

Telephone (evening)

Fax

Email

B4 If you have given the name and address of an immigration adviser at **B3**, do you authorise them to act on your behalf?

Yes No

Not applicable as I have not given the name and address of an immigration adviser at **B3**.



Section C Declaration by applicant

I declare that to the best of my knowledge, I have provided true and correct answers to **all** the questions in this form.

I understand that (tick the option that applies to you):

- if my application is being submitted to Immigration New Zealand and my immigration adviser is not licensed under the Immigration Advisers Licensing Act 2007 when they should be, Immigration New Zealand will return my application, **or**
- if my new immigration adviser is not licensed under the Immigration Advisers Licensing Act 2007 when they should be, Immigration New Zealand will inform me of my new adviser's status, refuse to correspond with that adviser, and instead, direct all correspondence to me.

Signature of applicant

Date

D	D	M	M	Y	Y	Y	Y
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Section D Immigration adviser's details

This section must be completed by your immigration adviser. If you do not have an immigration adviser, this section does not have to be completed.

- D1** Have you been lawfully present in New Zealand for more than 183 days in the last 12 months? Yes No
- D2** Tick the **one** option that applies to you.
- I am a licensed immigration adviser under the New Zealand Immigration Advisers Licensing Act 2007. Go to **D3**
- I am exempt from licensing under the New Zealand Immigration Advisers Licensing Act 2007. Go to **D4**
- I am an unlicensed immigration adviser. Go to Section E: Declaration by immigration adviser.

D3 Licensed advisers. Please provide your licence details.

Licence type

- full provisional limited. List conditions specified in the Register.

Licence number Go to Section E: Declaration by immigration adviser.

D4 Exempt from licensing. Tick one box below to show why you are exempt from licensing.

- I provided immigration advice in an informal or family context only, and I did not provide the advice systematically or for a fee.
- I am a New Zealand member of Parliament or member of their staff and I provided immigration advice as part of my employment agreement.
- I am a foreign diplomat or consular staff.
- I am an employee of the New Zealand public service and I provided immigration advice within the scope of my employment agreement.
- I am a lawyer and I hold a current practising certificate as a barrister or as a barrister and solicitor of the High Court of New Zealand.
- I am employed by, or I am working as a volunteer for, a New Zealand community law centre where at least one lawyer is on the employing body of the community law centre or is employed by or working as a volunteer for the community law centre in a supervisory capacity.
- I am employed by, or I am working as a volunteer for, a New Zealand citizens advice bureau.
- I provided immigration advice offshore in relation to applications or potential applications for student visas or student permits only.

Go to Section E: Declaration by immigration adviser.

Section E**Declaration by immigration adviser**

This section must be completed and signed by your immigration adviser. If you do not have an immigration adviser this section does not have to be completed.

If you are submitting an application to Immigration New Zealand and you are not licensed under the Immigration Advisers Licensing Act 2007 when you should be, Immigration New Zealand will return your client's application. It is an offence to provide immigration advice without holding a licence.

For more information, go to the Immigration Advisers Authority website www.iaa.govt.nz, or email info@iaa.govt.nz or write to them at PO Box 6222, Wellesley Street, Auckland 1141, New Zealand.

Name and address of immigration adviser.

 Same as address given at B3, or as below.

Family/last name

Given/first name(s)

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Company name (if applicable) and address

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Telephone (daytime)

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Telephone (evening)

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Fax

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Email

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I understand that if I am the applicant's new immigration adviser, and I am not licensed under the Immigration Advisers Licensing Act 2007 when I should be, Immigration New Zealand will direct all correspondence on the application to the applicant.

I certify I have **provided immigration advice** (as defined in the Immigration Advisers Licensing Act 2007) and my details in Section D: Immigration adviser's details are correct.

Signature of immigration adviser

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Date

D	D	M	M	Y	Y	Y	Y
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When filling in this form, please print clearly using CAPITAL LETTERS.
