

## INFORMATION FOR EMPLOYERS

The Recognised Seasonal Employer (RSE) Policy is intended to help the horticulture and viticulture industries to plan for, and meet, their seasonal labour requirements at times where labour demand exceeds the available New Zealand workforce.

**Note:** The term 'overseas worker' is used throughout this form. This term has the same meaning as 'non-New Zealand citizen or resident worker' as used in RSE policy.

### Eligible seasonal workers

Employers who have gained RSE status can apply for an Agreement to Recruit (ATR). An ATR allows employers to recruit a set number of workers who are not New Zealand citizens or residents, to plant, maintain, harvest, and pack crops in the horticulture and viticulture industries. An ATR may be granted where the Ministry of Social Development confirms there are not enough New Zealand citizens or residents available and willing to fill the employer's seasonal labour requirements.

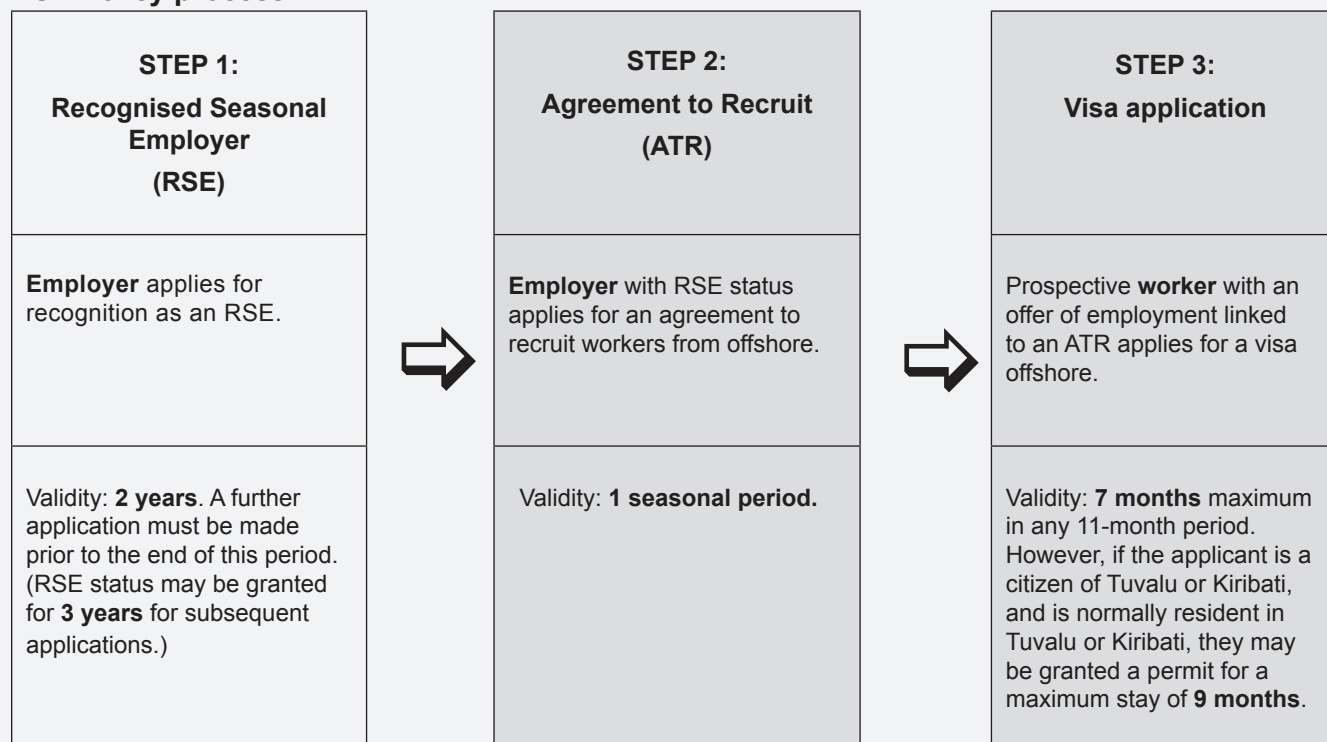
### What is an RSE?

An RSE is a New Zealand employer who has had an application for recognition as an RSE approved by Immigration New Zealand (INZ). RSE status is only granted where an employer meets specified standards, particularly in regard to recruitment and employment practice, and has satisfied INZ that they will continue to meet these standards throughout their period as an RSE. To gain recognition as an RSE an employer must, amongst other things, be financially viable, comply with relevant New Zealand policy and legislation, and have good employment practices.

RSE status will be granted for two years for successful first-time applicants. Prior to RSE status expiring, employers are required to re-apply for RSE status if they wish to apply to recruit more overseas workers.

Obtaining RSE status is step one in a four-step process to employ overseas seasonal labour in the horticulture and viticulture industries.

### RSE Policy process



### STEP 4: Following Season

Options for the overseas worker to return to New Zealand next season if conditions are met, and:

- they have complied with all immigration requirements, and
- there is a continued labour shortage present, and
- a new Agreement to Recruit is obtained.

## Applications for RSE status

Applications for RSE status must be made on this form and must be accompanied by any documents which are required to support the application and the required fee. See our *Fees Guide (INZ 1028)* for more details. Send your completed application to:

Recognised Seasonal Employer Unit  
Immigration New Zealand Wellington Branch  
PO Box 27-149  
Wellington.

To speed up the application process, please supply all requested information and documents when you lodge your application.

## RSE requirements

To be granted RSE status, applicants must demonstrate that they:

- are a New Zealand employer (as defined in RSE policy), and
- are in a sound financial position, and
- have human resource policies and practices that are of a high standard, promote the welfare of employees, and include a dispute resolution process, and
- have shown a commitment to training New Zealanders, and to recruiting New Zealanders, and
- have good workplace practices, including a history of compliance with all immigration and employment laws such as the Immigration Act, the Injury Prevention, Rehabilitation, and Compensation Act, the Minimum Wage Act, the Health and Safety in Employment Act, the Employment Relations Act, the Holidays Act, and the Wages Protection Act.
- are able to meet the further requirements set out below.

Applicants must consent to INZ seeking information from other services of the Department of Labour, the Ministry of Social Development, the Inland Revenue Department, the Accident Compensation Corporation and any relevant unions, agencies, and industry bodies concerning the applicant's compliance with New Zealand employment, health and safety, and immigration laws. Where such consent is not given, an application for RSE status will be declined.

INZ must be satisfied that employers will:

- take all reasonable steps to recruit and train New Zealanders for available positions before seeking to recruit workers who are not New Zealand citizens or residents, and
- not use a recruitment agent who seeks a commission from workers in exchange for securing an employment agreement, to recruit overseas workers, and
- pay for half the return airfare between New Zealand and the worker's country of residence for each worker recruited under RSE policy (or half the return airfare between New Zealand and Nadi, Fiji, for workers from Kiribati and Tuvalu), and
- comply with the requirements for employment agreements including the minimum remuneration and pay deduction requirements as set out in RSE policy, and
- make available appropriate pastoral care (including food, shelter, clothing, and access to health services and suitable accommodation) to their overseas workers at a reasonable cost during the period of employment, and
- promptly notify INZ if any overseas workers breach the conditions of their permit, and
- promptly notify INZ of any disputes with holders of RSE limited purpose permits that have resulted in the suspension or dismissal of the worker, and
- not engage the services of a contractor who does not have good workplace practices and who employs overseas workers, and
- have direct responsibility for the daily work output and supervision of overseas workers recruited under this policy (unless the exception to this requirement described on page 3 applies), and
- pay to the Department of Labour any costs reasonably incurred by the Department, to a maximum of NZ\$3000 per worker, in relation to the repatriation (including any maintenance and accommodation) of any overseas worker who requires repatriation as a result of a breach of the terms and conditions of their RSE limited purpose permit, and
- disclose, on request, to representatives of the Department of Labour all payments received from RSE workers (including payments for airfares, accommodation and other pastoral care).

Under RSE policy, INZ is required to be satisfied that all of the information and documents included in an application for RSE status are genuine and accurate, and may take any steps it considers necessary to verify such information or documents, including interviews. INZ may also, where necessary, conduct a site visit of an employer's premises. Where any information is identified by the employer as commercially sensitive, is provided to INZ in confidence, and INZ considers the disclosure of that information is necessary for the determination of the application, INZ will seek the consent of the employer for the disclosure of that information.

**Note:** for the purposes of this policy, the return airfare is defined as the total cost of travel from the worker's country of residence (or from Nadi (Fiji) for a worker who is a citizen of Tuvalu or Kiribati) to New Zealand and back, including all associated taxes and fees.

## Direct responsibility and supervision exception

An RSE does not have to be directly responsible for the daily work output and supervision of overseas workers when the workers are temporarily working on the worksite or worksites of another RSE who has agreed to take on these responsibilities. We call this second RSE the recipient RSE. The RSE who employed the workers under RSE policy (the first RSE) remains accountable for all other responsibilities under RSE policy. We only allow this arrangement if:

- the total period of work on the recipient RSE's worksite/worksites is of one month or less;
- the recipient RSE's worksite/worksites is within the region specified in the first RSE's ATR; and
- the first RSE has notified INZ in advance of the arrangement.

## Agreement to Recruit

If the business is granted RSE status, the employer may then apply for an ATR before recruiting overseas workers. To apply for an ATR, a completed *Application for an Agreement to Recruit under the Recognised Seasonal Employer Policy* (NZIS 1141) must be submitted to INZ, including the required supporting evidence. If an ATR is granted, it will allow an employer to recruit a specified number of overseas workers to work in specific jobs with the RSE.

## Who is eligible to work for an RSE?

An RSE that has been granted an ATR may make an offer of employment to workers from the Pacific nations listed below (within the conditions of the ATR). Workers from these nations who are 18 or over may be issued a limited purpose visa if they hold an acceptable job offer, hold a return ticket to their home country, meet health and character requirements, and meet the requirements for a bona fide applicant.

RSE Policy Pacific Nations		
Federated States of Micronesia	Papua New Guinea	Tonga
Kiribati	Republic of Marshall Islands	Tuvalu
Nauru	Samoa	Vanuatu
Palau	Solomon Islands	

In circumstances where an RSE cannot recruit overseas workers from the list of nations listed in the table above, they may be granted an agreement to recruit overseas workers from other nations if the RSE:

- was unsuccessful in recruitment after reasonable attempts to recruit from the nations listed above, or
- has pre-established employment relationships with workers of other nationalities, or
- can provide reasonable grounds why it is not feasible to recruit from the Pacific nations listed above.

When assessing whether an RSE has made reasonable attempts to recruit from the eligible Pacific nations, INZ will require evidence that attempts to recruit have been made, such as a written communication from a national RSE officer stating that they have been consulted and agree that employing workers from the Pacific nations is not feasible in the circumstances.

INZ will assess whether a business has a pre-established employment relationship. Such factors considered are the number of workers employed from each country relative to the total number of workers, the number of previous occasions on which workers have been recruited from these countries, the length of time for which these workers were employed, and whether the RSE has made a substantial investment in establishing formal training opportunities or recruitment processes with workers or communities within these countries.

Any ATR application to recruit outside the Pacific nations listed above must be accompanied by a written request stating the country/countries that the RSE wants to recruit from and supporting evidence documenting why they have not been able to recruit workers from the Pacific.

## RSE status may be declined or rescinded

An application for RSE status will be declined if an employer does not meet the criteria for RSE status, or if INZ considers that giving the employer RSE status would create unacceptable risks to the integrity of New Zealand's immigration or employment laws or policies.

RSE status may be rescinded if there is any breach of RSE or ATR requirements, other than of a minor nature, or if INZ considers an employer's conduct has created an unacceptable risk to the integrity of New Zealand's immigration or employment laws or policies. Where an employer's RSE status has been rescinded, INZ will not approve any further applications for RSE status from the employer that are made within one year from the date their RSE status was rescinded.

## Applications for reconsideration

There is no statutory right of appeal against a decision by INZ to decline an application for RSE status; however, INZ will reconsider a decision to decline RSE status if the employer provides new information and does so promptly. Any application for reconsideration must be made in writing. INZ's decision on a reconsideration assessment is final.

## Checklist of required documents

*Section 1 Evidence Required* includes a checklist of the documents that are required to be submitted with this application form.

# Application for Recognised Seasonal Employer Status

For INZ Use Only

Client No.

RSE  
Application No.

## Section A Employer's Details

**A1** Employer's name (eg name of business):

**A2** Employer's legal status (eg limited liability company, sole trader):

**A3** Name of person completing this application for RSE status:  
Family name  
Given names

Your title or position in the business:

Do you have authority to represent the business that is applying for RSE status? Yes  No

Do you have authority to enter into legally binding agreements on behalf of the business that is applying for RSE status? Yes  No

**A4** Does the business currently have RSE status? Yes  No   
If **No** go to question A8

**A5** Provide the business's current RSE number:

**A6** What date did you submit your previous RSE application?

**Note:** employers who currently hold RSE status may confirm that their answers to some questions in this form are the same as those provided in their last *Application for RSE Status* form by marking the box provided labelled 'Same as previous application'. First time applicants for RSE status should not mark these boxes.

**A7** Has the business ever had RSE status rescinded? Yes  No   
If yes, when was RSE status rescinded?

**A8** Employer's contact details for any communications about this application:

Name of contact person (if different from above)	
Business street address	
Business postal address	
Telephone (day)	Telephone (night)
Telephone (mobile)	Business fax
Contact email address	
Business website address	

# Section B

# Employer's Business Details

Please provide the following details about the business:

**B1** Date the business was established: 

day	month	year

  
 Same as previous application

**B2** Number of New Zealand citizen or residents who are permanent full-time employees:

**B3** Estimated maximum number of full-time workers the business is likely to require during a seasonal peak:

**B4** Estimated number of overseas workers the business is likely to recruit under THIS policy during a seasonal peak (do not include temporary non-New Zealand workers that you intend to recruit under other INZ policies):

**B5** Does the business currently pay overseas and New Zealand workers the applicable market rate? Yes  No

**B6** What is the core area of business (eg strictly planting crops, crop maintenance, harvesting crops, packing crops)?

Same as previous application

**B7** Does the business perform work for other businesses in the horticulture or viticulture industries under a contract for service? Yes  No

**B8** If you answered **Yes** to B7, does the business have direct responsibility (including responsibility for work output) for the workers that are part of the contracted service? Yes  No

**B9** As an RSE, what type of employment positions does the business intend to fill with overseas workers under RSE policy?  
 Planting  Maintaining  Harvesting  Packing

Please indicate what type of crop and crop size the business grows or deals with (if applicable, more than one can be chosen).

Same as previous application

Crop	Tick	Crop size (hectares)
Avocados		
Flowers and foliage		
Fruit – berryfruit		
Fruit – citrus grapefruit		
Fruit – citrus lemons		
Fruit – citrus mandarins		
Fruit – citrus oranges		
Fruit – citrus tangeloes		
Fruit – kiwifruit gold		
Fruit – kiwifruit green		
Fruit – pipfruit apples		
Fruit – pipfruit nashi		
Fruit – pipfruit pears		
Fruit – subtropical		
Fruit – summer apricots		
Fruit – summer cherries		
Fruit – summer nectarines		
Fruit – summer plums		
Fruit – other (please specify)		
Grapes – table		
Grapes – wine		

Crop	Tick	Crop size (hectares)
Hops		
Olives		
Vegetables – asparagus		
Vegetables – onions		
Vegetables – potatoes		
Vegetables – squash		
Vegetables – sweetcorn		
Vegetables – other (please specify)		
Other (please specify)		

**B10** Does the business have any established employment relationships with workers of other nationalities? Yes  No   
 If yes, please provide further details in the table below.

Same as previous application

Nationality	Number of workers	Number of seasons workers have been recruited through the established relationship

## Section C Business Record and Practice

**C1** Is the business registered with the Companies Office? Yes  No   
 If yes, please provide the Companies Office registration number:   
 Same as previous application

**C2** Do you, or any of the directors or managers of the business, have an association with any organisation that facilitates the entry to New Zealand of non-New Zealand citizens and residents (eg any association with an immigration adviser)? Yes  No   
 Same as previous application

If yes, please provide further details.


**C3** Have you, or any of the directors or managers of the business, ever been declared bankrupt? Yes  No   
 If yes, please give details including names, dates, and when discharged.


**C4** Have you, or any of the directors or managers of the business, ever been investigated by the Serious Fraud Office or the New Zealand Police for any offences arising in the course of, or resulting from, business dealings? Yes  No

Same as previous application

If yes, please give details including name, date, and outcome – including any penalty imposed and/or remedial action required.


**C5** In the previous 12 months have you or any of the directors or managers of the business contacted Work and Income (a service of the Ministry of Social Development) to seek workers or advertise vacancies? Yes  No

If yes, please provide further details in the table below.

When were Work and Income contacted (approximately)?	Who was the business's contact person at Work and Income?	How many people were employed as a result of contacting Work and Income?	What positions did these workers fill?

**C6** In the previous 12 months, what other recruitment methods has the business used to fill seasonal shortages (both New Zealand and overseas workers)?


**C7** What, if any, organisations does the business deal with as an employer (eg industry organisations, horticulture or viticulture cooperatives, recruitment or employment agencies)?

Same as previous application

Name of organisation/association	Phone	Fax	Email

**C8** Is the business a member of a professional industry body? Yes  No

Same as previous application

If yes, please give the name(s) of the professional industry body.


**C9** Are any of the workers in the business represented by a union? Yes  No

Same as previous application

If yes, which unions?

Name of union and organiser	Phone	Fax	Email

**C10** Is the business certified by any quality standard organisation? Yes  No   
 Same as previous application

If yes, please give the name(s) of the quality standard organisation.


## Section D Training Details

**D1** What training does the business regularly provide to New Zealand permanent and seasonal employees?

Training for permanent employees:
Training for seasonal employees:

Please support your statement with evidence – for example, of any in-house training and development programmes, or funding of employees’ attendance at training courses by external training providers, and/or any other evidence that you consider demonstrates your commitment to employing and training New Zealanders. If details are set out in an attached document please state this.

**D2** As part of the business’s training programme, have you or any of the directors or managers of the business engaged with a relevant Industry Training Organisation (ITO)? Yes  No

If yes, please provide the name and contact details of the ITO, details of the relationship the business has with the ITO, and how the ITO is used to train employees (includes all employees).


## Section E Human Resources

**E1** Who normally has overall responsibility for human resources (HR) or personnel matters in the business (name and position)?

**E2** Who is normally responsible for staff recruitment in the business?  
(eg yourself, HR manager, local managers, recruitment agency)

## Section F

# Compliance with Health and Safety, Employment and Immigration Policy and Procedures

- F1** Has the business ever been found to be in breach of employment or labour law by the Department of Labour, or by any New Zealand Tribunal, Authority or Court? (This includes any breaches of the Injury Prevention, Rehabilitation, and Compensation Act, the Minimum Wage Act, the Health and Safety in Employment Relations Act, the Holidays Act, and the Wages Protection Act.) Yes  No

If yes, please give details, including type of breach, date of notification by the Department of Labour or date of Tribunal, Authority or Court decision, and penalty imposed or remedial action required. If full details are set out in an attached document please state this.


- F2** Has the business ever been found to be in breach of the provisions of the Immigration Act 1987? Yes  No
- If yes, please give details including type of breach, date of notification by INZ, or date of Court decision if convicted, penalty imposed or remedial action required. If details are set out in an attached document please state this.


## Section G

# Employer Requirements

If granted RSE status:

- G1** Will the business take all reasonable steps to recruit and train New Zealanders or available positions before seeking to recruit overseas workers? Yes  No
- G2** Does the business intend to use a recruitment agent to recruit overseas workers? Yes  No
- G3** Will the business ensure that they will not use a recruitment agent, to recruit overseas workers, who seeks a commission from workers in exchange for securing an employment agreement? Yes  No
- G4** Will the business pay for half the return airfare between New Zealand and the worker's country of residence for each worker recruited under RSE policy (or half the return airfare between New Zealand and Nadi, Fiji, for workers from Kiribati and Tuvalu)? Yes  No
- G5** Will the business comply with the requirements for employment agreements including the minimum remuneration and pay deduction requirements as set out in RSE policy? Yes  No
- G6** Will the business make available appropriate pastoral care (including food, clothing, access to health services and suitable accommodation) to their overseas workers at a reasonable cost during the period of employment? Yes  No
- G7** Will the business promptly notify INZ of any overseas workers who breach the conditions of their permits? Yes  No
- G8** Will the business promptly notify INZ of any disputes with holders of RSE limited purpose permits that have resulted in the suspension or dismissal of the worker? Yes  No
- G9** Will the business ensure it does not engage the services of a contractor who employs overseas workers and does not have good workplace practices? Yes  No

- G10** Will the business have direct responsibility for the daily work output and supervision of overseas workers recruited under this policy (unless the exception to this requirement described on page 3 applies)? Yes  No
- G11** Will the business pay to the Department of Labour any costs reasonably incurred by the Department, to a maximum of NZ\$3000 per worker, in relation to the repatriation (including any maintenance and accommodation) of any overseas worker who requires repatriation as a result of a breach of the terms and conditions of their RSE limited purpose permit? Yes  No
- G12** Will the business disclose, on request, to representatives of the Department of Labour all payments received from RSE workers (including payments for airfares, accommodation and other pastoral care)? Yes  No

## Section H Further Information

Under RSE policy, INZ may seek information concerning the business's compliance with New Zealand employment, health and safety, and immigration laws from: other services of the Department of Labour, the Ministry of Social Development, the Inland Revenue Department, the Accident Compensation Corporation, and any relevant unions, agencies, industry bodies (including any seasonal coordinators engaged by industry bodies) and regional groups of employer and employee representatives (ie governance groups).

**Note:** If you do not answer 'Yes' to questions H1 and H2, your application for RSE status may be declined.

- H1** On behalf of the business, do you consent to INZ seeking information concerning the business's compliance with New Zealand's employment, health and safety, and immigration laws from the agencies listed above? Yes  No
- H2** On behalf of the business, do you consent to INZ conducting a site visit (to assist in determining this application for RSE and monitor compliance) to all premises the business utilises? Yes  No
- H3** If Recognised Seasonal Employer status is granted to the business, on behalf of the business, do you consent to INZ disclosing the business's name and contact details on a publicly available database for RSE policy purposes? Yes  No
- H4** On behalf of the business, do you consent to INZ sharing any relevant information collected in this application with the agencies listed above for RSE policy purposes? Yes  No

## Section I Evidence Required

Please provide the following evidence that is required to assist in assessing this application for RSE status.

### Business record and financial position

- A signed statement of credit worthiness from you, confirming the business is financially viable and that you know of no adverse credit matters affecting the business.
- A statement from a chartered accountant confirming the business is financially sound and is able to meet all outstanding contingent liabilities.
- An authenticated set of accounts showing a sound financial position.

### Human resource policies and practice

- A written statement documenting any changes to human resource policies and practice since the previous application, or confirmation that there have been no changes.
- A copy of the business's human resource manual or guidelines.
- A written statement detailing the employer's human resource policies and practices.
- Evidence of any pastoral care that the business currently provides to overseas workers and details of what pastoral care the business currently provides to overseas workers recruited under RSE policy
- Evidence that the business pays New Zealand and overseas workers the market rate.

### Good workplace practices

- A written statement documenting any changes to health and safety policies and practice since the previous application, or confirmation that there have been no changes.
- A copy of the business' health and safety policies and procedures.

### Commitment to training

- Evidence of an employer's commitment to training New Zealand citizens and residents.

### Commitment to recruitment

- Evidence of an employer's commitment to recruiting New Zealand citizens and residents.

### Breach of immigration policy

- If the business has previously breached any of the requirements of immigration policy (regardless of whether or not that resulted in RSE status being rescinded), please provide evidence that the cause and consequence of the breach has been remedied.

Check

## Section J

## Declaration

### Important – please read

I understand the notes and questions in this form and I declare that the information given about the business is true and correct.

I understand that if I make any false statements, or provide any false or misleading information, or have changed or altered this form in any way, this application for Recognised Seasonal Employer status may be declined, and that I may also be committing an offence under section 142 of the Immigration Act 1987 and may be liable to prosecution.

I understand that I am required to inform INZ about any relevant changes to the circumstances of the business that occur after I lodge this application and during any period that the business holds RSE status.

I understand that I am required to advise INZ, at the earliest convenience, if any overseas workers on a limited purpose permit break the conditions of their permit.

I declare that there are no matters or warrants outstanding, or investigations of any kind, which could have any current or future effect on the ability of the business to honour its obligations as an employer under Recognised Seasonal Employer policy.

I authorise Immigration New Zealand to make any enquiries it deems necessary in respect of the documents or information provided in respect of this application, and to share information provided about me or the business with other government agencies (including overseas agencies) to the extent necessary to make decisions about whether I qualify as a recognised employer under Recognised Seasonal Employer policy.

**Note:** Where any information is identified by the employer as commercially sensitive and is provided in confidence to INZ, and INZ considers that disclosure of that information is necessary for the processing of this application, it will seek the consent of the employer for the disclosure of that information.

I accept that any advice given to me by INZ before lodging this application was intended to assist me, and that acting on that advice does not mean that this application to obtain RSE status will be approved.

I understand that if this application for Recognised Seasonal Employer status is approved I will be required to submit an Agreement to Recruit (ATR) application before recruiting overseas workers, and at this time I will be required to provide further details of how the business will meet the conditions and requirements in the Recognised Seasonal Employer policy.

I understand that the information provided in this form may be used by the Department of Labour for in-house research purposes.

I agree to comply with reasonable requests from the Department of Labour for additional information that may be required for research purposes, ie by taking part in a survey.

**Note: This form must be signed by a person who has authority to make representations and enter into legally binding agreements on behalf of the business.**

Job title or position

Name

Signature of applicant

Date

day month year

## Privacy Act

The information about you and the business requested on this form is being collected so Immigration New Zealand can determine whether the business is eligible to be approved Recognised Seasonal Employer status under Recognised Seasonal Employer policy.

The main recipient of this information is the Department of Labour (Immigration New Zealand), but the information may also be shared with other government agencies which are entitled to it under applicable legislation, or with other agencies in accordance with an authority in this form.

The address of Immigration New Zealand is PO Box 3705, Wellington, New Zealand. **This is not where your application should be sent.**

The collection of the information is authorised by the Immigration Act 1987 and the Immigration Regulations made under that Act. The supply of the information is voluntary, but if you do not supply it your application for RSE status is likely to be declined.

You have the right to access information about you or the business held by Immigration New Zealand and to ask for any of it to be corrected if you consider that is necessary. Your request should be sent to PO Box 3705, Wellington, New Zealand.

## Section K Fee Payment Details

I am paying (amount)  Application number

Preferred methods of payment

Bank cheque/Bank draft  EFTPOS\*  Credit card

\*Note the EFTPOS option is not available if lodging application by mail.

Credit card (specify type) Mastercard  Visa

Name of cardholder  Card number  Expiry date

CVC number  Signature of cardholder  day  month  year

The following methods of payment can be used but are **not recommended** for the noted reasons

Personal cheque Your application will be held for 10 working days to ensure the cheque has cleared before it will be processed.  
 Cash **Cash should not be sent through the mail for security reasons.**

Note:

- Money orders are not an acceptable form of payment.
- Please see our **Fees Guide (INZ 1028)**. All current fees and specific payment instructions for branches can be found on our website [www.immigration.govt.nz](http://www.immigration.govt.nz).

## Lodging this Application

Please check before submitting your application.

Have you:

- read the declaration, and signed and dated the application form on page 11?
- enclosed the application fee, or authorised a credit card payment in *Section K Fee Payment Details*?
- checked that all supporting documents required by this form (refer to *Section I Evidence Required*), or indicated by you as being attached, are either attached or enclosed for submission with the application?

Send your completed application to:

Recognised Seasonal Employer Unit  
Immigration New Zealand Wellington Branch  
PO Box 27-149  
Wellington

## More Information and Advice

You can get more New Zealand immigration information and advice from:

- Any of our INZ branch offices overseas. We have overseas offices in Apia, Bangkok, Beijing, Hong Kong, Jakarta, London, Moscow, New Delhi, Nuku'alofa, Shanghai, Singapore, Suva, Sydney, Taipei and The Hague.
- Any of our INZ branch offices in New Zealand, which are located in Auckland, Manukau, Henderson, Hamilton, Palmerston North, Wellington, Christchurch and Dunedin.
- New Zealand diplomatic and consular offices.

Specific information related to the RSE policy is available at [www.immigration.govt.nz](http://www.immigration.govt.nz) or by phoning 0508 55 88 55 (toll free in New Zealand).

All INZ forms and leaflets, and fee information, are available at [www.immigration.govt.nz](http://www.immigration.govt.nz).