

WORK PERMIT – GRADUATE JOB SEARCH CHECKLIST

General requirements

- A completed signed *Application to Work in New Zealand form (NZIS 1015)*.
- Application fee (payable by credit card, bank cheque/bank draft) as set out in *New Zealand Immigration's Guide to Fees (NZIS 1028)* and www.immigration.govt.nz/fees.
- Your passport or travel document (which should be valid for at least 3 months past the date you plan to leave New Zealand).
- Recent passport sized photograph attached to the application form.
- Evidence you have successfully completed a qualification in New Zealand that would qualify for points under Skilled Migrant Category.
- Evidence of a minimum of \$2,100 funds available (we accept copies of travellers' cheques or bank documents under applicant's name).
- Evidence that the work permit application is being made no later than 3 months after the expiry date of your student permit for that course or qualification.

Health requirements

Pregnant woman and children under 11 years of age are not required to have an X-ray unless a special report is required. Please refer to our *Health requirements Leaflet (NZIS 1121)* for more details on immigration health policy and a list of low incidence TB countries/areas/territories.

Applicants intending to stay 6-12 months (including time already spent in New Zealand)

- Temporary Entry X-Ray Certificate (NZIS 1096)* which is less than 3 months old, if:
 - o you are from a country/area/territory **not** listed as low incidence tuberculosis (TB) area/country/territory, OR
 - o you have spend more than a total of three months in the past five years in a country/area/territory not listed as low incidence tuberculosis (TB) area/country/territory

Applicants intending to stay 12 months or more including time already spent in New Zealand

Note that if you have already submitted a *Medical and Chest X-Ray Certificate* within the last two years you do not need to submit another with this application.

- Medical and Chest X-Ray Certificate (NZIS 1007)* which is less than 3 months old.

Character requirements

If you are aged 17 or over and you are intending to be in New Zealand for more than two years (including time already spent in New Zealand), you must submit:

- Original police certificates, less than 6 months old, from your country of citizenship and any country in which you have lived for five years or more since attaining the age of 17 years (or satisfactory evidence that you have never lived in that country).

If you have already submitted the above police certificates within last two years you do not need to submit them again along with this application. We will advise you if we need you to submit updated police certificates at a later date.

For more information

Visit www.immigration.govt.nz/work

Phone our National Call Centre:

- 09-914 4100 (if you are in Auckland) or,
- 0508 55 88 55.