

VISITOR VISA (Parent and Grandparent Multiple Entry) APPLICATION CHECKLIST A Guide for Applicants

A new multiple visitor's visa allows multiple visits by parents and grandparents of New Zealand citizens or residents for up to six months, totalling no more than 18 months in any 3 years.

It is important that you provide all the relevant information requested below so we can accept and process your application promptly. If any of the following are not received, the application may not be accepted for assessment.

All documents not in English must be translated by a translation service. A translation service may **NOT** certify documents as original.

Application forms can be downloaded and other relevant information may be found on our website www.immigration.govt.nz.

1. APPLICATION FORM

An "Application for Visiting New Zealand" (NZIS 1017) and Supplementary Questionnaire to accompany application for visitor visa must be fully completed in English. Answer each question on the form and continue that question on a separate sheet if necessary.

Note: Applicants' children must complete a separate application for visitor visa and may not apply under this category.

2. APPLICATION FEE

The application fee is a processing fee and is NON-REFUNDABLE regardless of the outcome of your visa application. See current fee list. The fee can be paid by bank draft made payable to "New Zealand Immigration Service".

We do not accept cash or credit card payments.

3. PHOTO

One recent passport sized photo (must be less than 6 months old) of each person included in the application.

4. PASSPORT OR TRAVEL DOCUMENT

Passports must be valid for 3 months beyond intended date of departure from New Zealand.

5. EVIDENCE OF SUPPORT WHILE VISITING NEW ZEALAND

A "Sponsorship Form for Visiting New Zealand" (NZIS1025) completed by a New Zealand citizen or resident in which the sponsor guarantees to meet the cost of the applicant(s) maintenance, accommodation, health care and repatriation.

6. EVIDENCE OF THE NEW ZEALAND IMMIGRATION OR CITIZENSHIP STATUS OF THE SPONSOR

A certified true copy of the sponsor's New Zealand residence permit or returning residents visa (personal details page and the page with the immigration label or stamp on it) or certified true copy of the sponsor's New Zealand passport (personal details page) or citizenship certificate.

7. EVIDENCE OF RELATIONSHIP BETWEEN APPLICANT AND THE SPONSORING CHILD/GRANDCHILD

Birth certificate of the sponsoring child duly authenticated by National Statistics Office (NSO).

8. EVIDENCE OF ACCEPTABLE STANDARD OF HEALTH

Applicants are required to supply a **full medical certificate (NZIS1007) including X-ray**. Medical reports must be completed by an approved INZ Panel Doctor. Please check our website to find the Panel Doctor nearest to you.

9. LODGING YOUR APPLICATION

a) Manila Call Center and VIA Center

You can request your application to be collected by courier from anywhere in the Philippines by calling **(2) 845-9222**. You will be charged a return courier fee to collect the passport and have it returned to you after processing.

Applications can be lodged in person at the **VIA Center in Makati**. Address below:

Unit 901, 9/F One Corporate Plaza
845 Antonio Arnaiz Ave (Pasay Rd), Makati City

Office hours:

Monday to Friday 8:30am to 5pm (cut-off time at 3pm)
Saturday 8:30am to 12 noon.

You will need to pay a one way courier fee to have your passport returned. The courier fees are outlined below:

	Lodgments thru the Call Center		Direct Lodgments thru the VIA Center
	Roundtrip Rates (includes pickup & return)	One Way Rates (pickup of additional documents)	One Way Rates (applies to return of processed passports)
Individual	PHP 350	PHP 175	PHP 200
Family/Group*	PHP 500	PHP 250	PHP 300

* applies when there is more than 1 passport associated with the application being returned to the same address

NOTE: Please prepare separate payment for courier/postage fee in the form of either cash or cheque payable to PIASI for those applications with Direct Lodgements thru the VIA Centre.

b) VIA Center Cebu

The Visa Information and Application Centre (VIAC) is now open in Cebu. The centre will cater to applicants in Cebu and the Visayas. Applicants can conveniently walk-in and personally obtain current information and advice about applying for a visa to New Zealand.

The address of the VIAC in Cebu is:

Unit 1004-B, 10th Floor Keppel Center
Samar Loop cor. Cardinal Rosales Ave.
Cebu Business Park, Cebu City

Office hours:

Monday to Friday 8:30am to 5:30pm (cut-off time at 3pm)
Saturday 8:00am to 12 noon.

Handling fees: (inclusive of administrative cost and one-way courier service)

Visa lodgement service

- Php 250.00 per applicant
- Php 350.00 (maximum of five applicants)

Additional documents (after lodgement complete)

- Php 50.00 per applicant

c) LODGING APPLICATIONS FROM NEW ZEALAND

You can courier applications directly to the VIA Center at the address on the header. You need to indicate how and where you want the documents returned, either to the applicant in the Philippines or to the representative in New Zealand. If we return the documents to the applicant in the Philippines, the applicant needs to pay the **One Way Rates** as above. The applicant can pay collect. If you would like us to return the documents back to New Zealand, please provide a prepaid courier fee.

We note that it is possible to get a bank cheque in New Zealand issued in Philippine Pesos.

10. PROCESSING TIME

We aim to process your application within 10 working days. If your application will take longer we will advise you of this in 10 working days. In some cases we may take up to 2 months to process your application, for example, if your medical certificate requires referral to New Zealand.

**SUPPLEMENTARY QUESTIONNAIRE TO ACCOMPANY
APPLICATION FOR VISITOR VISA**

Please complete the following questionnaire in addition to your application form. Provide as much information as possible to ensure that the correct decision is made on your application.

PRINT FULL NAME: _____

EMAIL: _____

1 (a) If you have been issued visas within the last two years to any of the countries listed below, please indicate by ticking appropriate boxes.

NEW ZEALAND	<input type="checkbox"/>
AUSTRALIA	<input type="checkbox"/>
UNITED KINGDOM	<input type="checkbox"/>
UNITED STATES OF AMERICA	<input type="checkbox"/>
CANADA	<input type="checkbox"/>

1 (b) Other countries visited:

2 What level of education did you complete? _____

Year of graduation	Name of Course & Institution
_____	_____

3 Are you currently employed? YES NO
If yes, provide evidence of employment and/or leave certificate.

NAME OF EMPLOYER: _____

TELEPHONE NUMBER: _____

POSITION: _____

LENGTH OF SERVICE: _____

MONTHLY SALARY: _____

Are you self employed? YES NO
If yes, provide documentary evidence to support claims, e.g. Tax Certificates, Business Registration documents, etc.

Are you a student? YES NO
If yes, provide documentary evidence to support claim.

Are you unemployed? YES NO
If yes, when where you last employed? _____

Name of employer _____

What kind of work did you do? _____

4 Who is paying for your airfare? _____

5 Address where staying in New Zealand _____

6 List major assets/bank accounts owned by you or your spouse; provide evidence.

7 Give reason/s why you are visiting New Zealand.

8 Please provide us with FULL list of ALL your family members (parents, brothers, sisters, spouse and children including deceased or adopted members)

NAME	DATE OF BIRTH	RELATIONSHIP TO YOU	COUNTRY OF BIRTH	NATIONALITY	COUNTRY OF RESIDENCE

SIGNATURE:

DATE:
